



COURSE TITLE: SHELL RETAIL SAFETY PASSPORT STARTUP

COURSE CODE: SRSPS

COURSE DURATION: 3 days / 16.0 hour(s)

COURSE CATEGORY: Induction

HRDF SCHEME: SBL Khas

COURSE FEE: RM 350.00 (inclusive of SST)

COURSE LEVEL: Basic

VALIDITY: 2 years

1. OBJECTIVES:

- i. Raise awareness and compliance to onsite safety standards.
- ii. Describe the Occupational Safety, Health and Environment legislation and general rules in regards to petrol station.
- iii. Identify hazards and it's risk related to SHELL petrol station such as fire safety, first aid and ERP.
- iv. Elaborate the preventive measures to be taken and practice while at work.
- v. Elaborate to create safety heroes culture among petrol station staffs and retailer.

2. TARGET GROUPS:

- i. Petrol Station Workers (Site Heroes).
- ii. Staff at Petrol Station.
- iii. SHELL staff.

3. ENTRY REQUIREMENT(S):

- Able to read and write in English and Bahasa Malaysia.
- Able to access and participate in e-learning platform.
- Must have device (laptop) to participate in e-learning platform.
- Must have good internet facilities.

4. TOPICS:

- i. Life Saving Rules (LSR).
- ii. Safety Regulations & Occupational Health.
- iii. Hazard and Risk at the Petrol Station (Lesson Learned from Accident).
- iv. Chemical Handling & Management.
- v. Emergency and Response Plan (ERP) & Go to Safety Point (GTSP).
- vi. Basic First Aid Responder.
- vii. Food Safety

5. LIST OF REFERENCE BOOK:


-

6. LIST OF TEACHING AIDS:

- i. LCD Projector
- ii. Computer/Laptop
- iii. White Board with accessories
- iv. Flip Chart with accessories
- v. First Aid Kit
- vi. Compression Manikin

7. LIST OF CLASSROOM ACTIVITIES:


- i. Group discussion
- ii. Practical Basic First Aid Responder and Fire Fighting

	NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH			
	COURSE SCHEDULE			
	No.Dokumen	No.Pindaan	Tarikh	MukaSurat
	NIOSH-PDD-CS-SRSPS	00	17-Jun-2022	2/4

COURSE TITLE: SHELL RETAIL SAFETY PASSPORT STARTUP

DAY ONE



TIME	HOURS	TOPIC	TRAINER/FACILITATOR
0830 - 0900	0.50	<i>Pendaftaran</i>	NIOSH
0900 – 0930	0.50	<i>Pengenalan SRSPS</i>	
0930 - 1030	1.00	Topik 1 <ul style="list-style-type: none"> <i>Peraturan Menyelamatkan Nyawa (LSR)</i> 	
1030 - 1045	0.25	TEA BREAK	
1045 – 1145	1.00	Topik 2 <i>Undang-Undang Keselamatan dan Kesihatan Pekerjaan</i>	
1145 – 1300	1.25	Topik 3 <ul style="list-style-type: none"> <i>Hazard dan Risiko di Stesen Minyak (Pengajaran dari Kemalangan)</i> 	
1300 – 1400	1.00	LUNCH	
1400 - 1530	1.50	Topik 4 <ul style="list-style-type: none"> <i>Pengurusan dan Pengendalian Bahan Kimia</i> 	
1530 - 1600	0.50	Topik 5 <ul style="list-style-type: none"> <i>Pelan Tindakan Kecemasan (ERP) & Go To Safety Point (GTSP)</i> 	
1600 - 1615	0.25	TEA BREAK	
1615 - 1645	0.50	<i>Sambungan</i>	
1645 - 1730	0.75	<i>Penilaian Berterusan</i>	
	7.00	END OF DAY ONE	

	NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH			
	COURSE SCHEDULE			
	No.Dokumen	No.Pindaan	Tarikh	MukaSurat
	NIOSH-PDD-CS-SRSPS	00	17-Jun-2022	3/4

COURSE TITLE: SHELL RETAIL SAFETY PASSPORT STARTUP

DAY TWO

TIME	HOUR(S)	TOPIC	TRAINER/FACILITATOR
0900 – 0930	0.50	<i>Definisi dan Objektif Pertolongan Cemas</i>	
0930 – 1015	0.75	<i>Keperluan Asas Pertolongan Cemas & Prinsip Asas Pertolongan Cemas</i>	
1015 - 1030	0.25	TEA BREAK	
1030 - 1100	0.50	<i>Kaedah Penilaian Pertolongan Cemas</i>	
1100 - 1230	1.50	<i>Tindakan Kecemasan:</i> - <i>Kardiopulmonari Resusitasi (CPR)</i> - <i>Sawan dan Tidak Sedar Diri Tercekik</i> - <i>Luka & Kawalan Pendarahan</i> - <i>Kecederaan Muskuloskeletal</i> - <i>Mengalihkan Mangsa</i>	
1245 - 1430	1.75	LUNCH	
1430 - 1500	0.50	<i>Sambungan</i>	
1500 - 1530	0.50	<i>Penilaian Berterusan</i>	
1530 - 1545	0.25	<i>Minum Petang</i>	
1545 - 1730	1.75	<i>Penilaian Berterusan</i>	
	6.25	END OF DAY TWO	

  <small>KEMENTERIAN SUMBER MANUSIA</small> <small>National Institute of Occupational Safety and Health</small>	NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH			
	COURSE SCHEDULE			
	No.Dokumen	No.Pindaan	Tarikh	MukaSurat
NIOSH-PDD-CS-SRSPS	00	17-Jun-2022	4/4	

COURSE TITLE: SHELL RETAIL SAFETY PASSPORT STARTUP

DAY THREE

TIME	HOUR(S)	TOPIC	TRAINER/FACILITATOR
0900 - 0930	0.50	<i>Taklimat Pengendalian Alat Pemadam Kebakaran</i>	NIOSH
0930 - 0945	0.25	TEA BREAK	
0945 - 1300	3.25	<i>Praktikal Pengendalian Pemadam Kebakaran</i>	
1300 - 1400	1.00	LUNCH	
1400 - 1530	1.50	<i>Keselamatan Makanan</i>	
1530 - 1545	0.50	TEA BREAK	
1545 - 1630	0.75	<i>Penilaian Berterusan</i>	
	6.00	END OF DAY THREE	