



COURSE TITLE	: Occupational Safety and Health Act 1994	COURSE CODE	: OSHA
COURSE DURATION	: 1 day / 7.25 hour(s)	COURSE LEVEL	: Basic
COURSE CATEGORY	: Non-Competency		
HRDF SCHEME	: PROLUS		
COURSE FEE	: RM424.00 (inclusive of SST)		

1. OBJECTIVES:

At the end of the course, the participant will be able to:

- i. Interpret the requirements of the Act.
- ii. Explain the duties and responsibilities as an employer, manufacturer, designer or supplier and employee.
- iii. Describe the components of safety and health policy.
- iv. Describe the needs of Safety and Health Committee.

2. TARGET GROUP(S):

- i. OSH Practitioners.
- ii. Production/HR/Safety Managers.
- iii. Safety and Health Officers.
- iv. Safety and Health Committee Members.
- v. Supervisors.

3. ENTRY REQUIREMENT(S):

- i. None.

4. TOPIC(S):

- i. Background of OSH Legislation.
- ii. Salient Provisions.
- iii. Safety and Health Policy.
- iv. Setting up Safety and Health Committee.

5. LIST OF REFERENCE BOOK(S):

- i. Occupational Safety and Health Act and It's Regulations.



INSTITUT KESELAMATAN DAN KESIHATAN PEKERJAAN NEGARA
NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH

KURIKULUM KURSUS

COURSE CURRICULUM

TEL: 03 – 8911 3800 FAX: 03 – 8926 3900

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6. LIST OF TEACHING AID(S):

- i. LCD Projector.
- ii. Computer.
- iii. White Board with accessories.
- iv. Flip Chart with accessories.

7. LIST OF CLASSROOM ACTIVITIES:

- i. Lecture.

Last updated on 26th March 2011 by PDD

 	NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH			
	COURSE SCHEDULE			
	No. Dokumen	No. Pindaan	Tarikh	Muka Surat
NIOSH-PDD-CS-OSHA	00	02 Nov 2011	1 / 1	

COURSE TITLE: OCCUPATIONAL SAFETY AND HEALTH ACT 1994

DAY ONE

TIME	HOURL	TOPICS	TRAINER/FACILITATOR
0830 - 0845	0.25	Introduction	NIOSH
0845 - 0900	1.50	Historical Development towards OSHA 1994 General Duties and Responsibilities: <ul style="list-style-type: none"> • Employers <ul style="list-style-type: none"> -Safety and Health Policy • Self Employed Persons • Manufacturers, Designers & Suppliers • Employees 	
1015 - 1030	0.25	MORNING TEA BREAK	
1030 - 1130	1.00	Requirements of OSH Organisation <ul style="list-style-type: none"> • Medical surveillance • Safety and Health Officer • Safety and Health Committee • Function of Safety and Health Committee 	
1130 - 1300	1.50	Requirements on Reporting of OSH Incidents <ul style="list-style-type: none"> • Accident • Dangerous Occurrence • Occupational Poisoning • Occupational Diseases 	
1300 - 1400	1.00	LUNCH	
1400 - 1515	1.25	Importance of OSH Enforcement and Liabilities <ul style="list-style-type: none"> • Enforcement Body • Notices, Penalties & Appeal 	
1515 - 1530	0.25	AFTERNOON TEA BREAK	
1530 - 1730	2.00	Group Work and Presentation <ul style="list-style-type: none"> • How to develop/ review the safety and health policy • Safety and Health Committee <ul style="list-style-type: none"> -Report to Employer • NADOPOD <ul style="list-style-type: none"> -JKKP6 & JKKP8 	
1730 - 1745	0.25	Summary	
	7.25	END OF THE COURSE	

Last updated on 02nd November 2011 by PDD