COURSE TITLE: Workplace Infection Control & Safety

COURSE DURATION: 1-day(s) / 7.75-hour(s)

COURSE CATEGORY: Non-Competency

COURSE LEVEL: Basic

HRDF SCHEME: SBL

COURSE FEE: RM424.00 (inclusive of 6% SST)

1. OBJECTIVE(S):
   At the end of the course, the participant will be able to:
   i. Learn the new way of work and the way consumers behave in the new norm.
   ii. Give customers confidence in the business and brand as trained participants will assure the public your products, services, and places are safe.
   iii. New employees will be trained on new protocols.
   iv. Onboarding new hires will be more efficiently and accurately orientated.
   v. Demonstrate the culture of clean to win employees and customers.

2. TARGET GROUP(S):
   i. Human Resources Practitioners.
   ii. Training Managers.
   iii. All levels of employees and interested individuals.

3. ENTRY REQUIREMENT(S):
   i. None.

4. TOPIC(S):
   i. Introduction.
   ii. Facemasks.
   iii. Handwashing.
   iv. Public Health Etiquette.
   v. Cleaning Tips.
   vi. Personal Hygiene.
   vii. Glove Use.
   viii. Cleaning and Sanitation Theory.
   ix. Vehicles of Disease Transmission.
   x. Public Health Screening.
5. **LIST OF REFERENCE BOOK(S):**
   i. -

6. **LIST OF TEACHING AID(S):**
   i. LCD projector.
   ii. Computer.
   iii. White board with accessories.
   iv. Flip chart with accessories.

7. **LIST OF CLASSROOM ACTIVITIES:**
   i. Dynamic & highly engaging presentation.
   ii. Interactive and fun.
   iii. Engaging audio-visual aids; video clips and multimedia presentation.
   iv. Concluding assessment to confirm and track comprehension.
   v. Hands-on experience.
   vi. Participant centred.
   vii. Interactive elements.
   viii. E-Learning games.
   ix. Micro-bubble bursts.
   x. Embedded quizzes.

**Note:** For in-house programme, RM5,300 (inclusive of 6% SST) per day per session shall be charged to customers with a total maximum of 20 participants allowed. Effective 1st March 2019, NIOSH training activities are subjected to SST (6%) except SBRO-Labuan (Free Trade Zone). Receipt / invoice issued shall use SBRO-LABUAN address letterhead.
# COURSE TITLE: WORKPLACE INFECTION CONTROL & SAFETY

## DAY ONE

<table>
<thead>
<tr>
<th>TIME</th>
<th>HOUR</th>
<th>TOPICS</th>
<th>TRAINER / FACILITATOR</th>
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<tbody>
<tr>
<td>0800 - 0830</td>
<td>0.50</td>
<td>Registration and Course Briefing</td>
<td>NIOSH</td>
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<tr>
<td>0830 - 0900</td>
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<td>General Duties Under OSHA 1994</td>
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<tr>
<td>0900 - 0930</td>
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<td>Facemasks</td>
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<tr>
<td>0930 - 1015</td>
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<td>Handwashing</td>
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<td>1015 - 1030</td>
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<td>MORNING TEA BREAK</td>
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<tr>
<td>1030 - 1200</td>
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<td>Public Health Etiquette</td>
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<td>1200 - 1230</td>
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<td>Cleaning Tips</td>
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<td>1230 - 1300</td>
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<td>Personal Hygiene</td>
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<td>LUNCH</td>
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<td>Gloves Use</td>
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<td>1430 - 1530</td>
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<td>Cleaning and Sanitation Theory</td>
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<td>1530 - 1545</td>
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<td>AFTERNOON TEA BREAK</td>
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<td>1545 - 1645</td>
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<td>Vehicles of Disease Transmission</td>
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<td>1645 - 1745</td>
<td>1.00</td>
<td>Public Health Screening</td>
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<td>1745 - 1800</td>
<td>0.25</td>
<td>Evaluation and Closing</td>
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<td><strong>7.75 END OF THE COURSE</strong></td>
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