



**COURSE TITLE** : Business Assurance | Disinfectant Management Assurance  
**COURSE DURATION** : 2-day(s) / 14.00-hour(s) **COURSE CODE** : BDMA  
**COURSE CATEGORY** : Non-Competency **COURSE LEVEL** : Basic  
**HRD CORP SCHEME** : Claimable  
**COURSE FEE** : RM1,272.00 (inclusive of 6% SST)

**1. OBJECTIVE(S):**

At the end of the course, the participant will be able to:

- i. State the difference between enhanced cleaning compared to disinfectant.
- ii. Understand what areas of gaps and requirements for enhanced Cleaning and disinfectant.
- iii. Describe the protocols of opening a business should a positive individual enters the building.
- iv. Understand the need for tracing and targeting all areas of suspect.
- v. Perform fogging or disinfectant services.

**2. TARGET GROUP(S):**

- i. Emergency Response Team (ERT).
- ii. Safety Managers and Personnel.
- iii. Security Managers and Personnel.
- iv. Safety and Health Committee Members.
- v. Production/ Line/ Department Managers.
- vi. Operations Staff.
- vii. All levels of employees and interested individuals.

**3. ENTRY REQUIREMENT(S):**

- i. None.

**4. TOPIC(S):**

**Section A: Disinfection Management Services**

- i. Introduction.
- ii. Initial Area Assessments and Consulting.
- iii. Cleaning and Disinfection Protocol Preparation and Review.
- iv. Contractor or Service Vendor identification.
- v. Cleaning and Disinfecting Process Oversight.
- vi. Post-Cleaning Verification Assessment.
- vii. Initial and Periodic Cleaning Certifications.



### **Section B: Pre-Cleaning Consulting Services**

- i. Initial Area Assessments and Consulting.
- ii. Verbal communication and Visual (In-Person or Virtual) Walk Through.
- iii. Cleaning and Disinfection Protocol Review.
- iv. Reviews Client-Provided Cleaning Protocols.
- v. Contractor Identification and Coordination.

### **Section C: Cleaning and Disinfection Services**

- i. Cleaning Disinfecting Process Oversight.
- ii. Ensure Contractor is Complying with Established Protocols.

#### **5. LIST OF REFERENCE BOOK(S):**

- i. -

#### **6. LIST OF TEACHING AID(S):**

- i. LCD Projector.
- ii. Computer.
- iii. White Board with accessories.
- iv. Flip Chart with accessories.

#### **7. LIST OF CLASSROOM ACTIVITIES:**



- i. Dynamic & highly engaging presentation.
- ii. Engaging audio-visual aids; video clips and multimedia presentation.
- iii. Hands-on experience.
- iv. Participant centred.
- v. Experiential learning.
- vi. Scenario based learning.
- vii. Self-assessment & testing analysis.

**Note:** For in-house programme, RM5,300 (inclusive of 6% SST) per day per session shall be charged to customers with a total maximum of 20 participants allowed. Effective 1<sup>st</sup> March 2019, NIOSH training activities are subjected to SST (6%) except SBRO-Labuan (Free Trade Zone). Receipt / invoice issued shall use SBRO-LABUAN address letterhead.

**COURSE TITLE: BUSINESS ASSURANCE | DISINFECTANT MANAGEMENT ASSURANCE**

**DAY ONE**

TIME	HOUR	TOPIC	TRAINER / FACILITATOR
0800 - 0830	0.50	Registration and Course Briefing	NIOSH
0830 - 0900	0.50	General Duties Under OSHA 1994	
0900 - 0930	0.50	Introduction to Section A: Disinfectant Management Services	
0930 - 1015	0.75	Initial Area Assessments and Consulting	
1015 - 1030	0.25	MORNING TEA BREAK	
1030 - 1100	0.50	Cleaning and Disinfection Protocol Preparation and Review	
1100 - 1130	0.50	Contractor or Service Vendor Identification	
1130 - 1230	1.00	Cleaning and Disinfecting Process Oversight	
1230 - 1330	1.00	LUNCH	
1330 - 1500	1.50	Post-Cleaning Verification Assessment	
1500 - 1515	0.25	AFTERNOON TEA BREAK	
1515 - 1715	2.00	Initial and Periodic Cleaning Certifications	
	<b>7.25</b>	<b>END OF DAY ONE</b>	

 	<b>NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH</b>		
	COURSE SCHEDULE		
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## DAY TWO

TIME	HOUR	TOPIC	TRAINER / FACILITATOR
0900 - 0930	0.50	Introduction to Section B: Pre-Cleaning Consultancy Service	
0930 - 1015	0.75	Cleaning and Disinfection Protocols	
1015 - 1030	0.25	MORNING TEA BREAK	
1030 - 1100	0.50	Cleaning and Disinfection Protocol Review	
1100 - 1230	1.50	In-house Cleaning Protocols & Client-Provided Cleaning Protocols Review	
1230 - 1330	1.00	LUNCH	
1330 - 1400	0.50	Introduction to Section C: Cleaning & Disinfectant Services	
1400 - 1430	0.50	Contractor Identification and Coordination	
1430 - 1530	1.00	Cleaning Disinfecting Process Oversights and Ways to Achieve Effective Process	
1530 - 1545	0.25	AFTERNOON TEA BREAK	
1545 - 1715	1.50	Ensure Contractor Is Complying with Established Protocols	
1715 - 1730	0.25	Evaluation and Closing	NIOSH
	<b>6.75</b>	<b>END OF THE COURSE</b>	