



**COURSE TITLE** : Occupational Safety and Health Act 1994  
**COURSE DURATION** : 1-day(s) / 7.00-hour(s) **COURSE CODE** : OSHA  
**COURSE CATEGORY** : Non-Competency **COURSE LEVEL** : Basic  
**HRD CORP SCHEME** : Claimable  
**COURSE FEE** : RM432.00 (inclusive of 8% SST)

**1. OBJECTIVE(S):**

At the end of the course, the participant will be able to:

- i. Interpret the requirements of the Act.
- ii. Explain the duties and responsibilities as an employer, manufacturer, designer or supplier and employee.
- iii. State the regulation under OSHA 1994.

**2. TARGET GROUP(S):**

- i. OSH practitioners.
- ii. Production/ HR/ Safety Managers.
- iii. Safety and Health Officers.
- iv. Safety and Health Committee members.
- v. Supervisors.

**3. ENTRY REQUIREMENT(S):**

- i. None.

**4. TOPIC(S):**

- i. Background of OSH Legislation.
- ii. Requirement of OSH organisation.
- iii. Requirement on Reporting of OSH incident.
- iv. Importance of OSHA.
- v. Other Regulations under OSHA.

**5. LIST OF REFERENCE BOOK(S):**

- i. Occupational Safety and Health Act 1994 and Regulations.




**6. LIST OF TEACHING AID(S):**

- i. LCD projector.
- ii. Computer.
- iii. White board with accessories.
- iv. Flip chart with accessories.

**7. LIST OF CLASSROOM ACTIVITIES:**

- i. Lecture.
- ii. Quiz.

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|---|---|----------------------------|---------------|
|   | <b>NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH</b> |                            |               |
|   | COURSE SCHEDULE   |                            |               |
|   | Document No.<br>NIOSH-PDD-CS-OSHA                           | Revision No.<br>NAAK200407 | Page<br>3 / 3 |

**COURSE TITLE: OCCUPATIONAL SAFETY AND HEALTH ACT 1994**

**DAY ONE**

| TIME        | HOUR        | TOPIC  | TRAINER / FACILITATOR |
|-------------|-------------|--|-----------------------|
| 0815 - 0830 | 0.25        | Registration and Program Briefing  | NIOSH                 |
| 0830 - 0900 | 0.50        | Pre-Assessment   |                       |
| 0900 - 0930 | 0.50        | Introduction of OSHA 1994  |                       |
| 0930 - 1030 | 1.00        | Part I - Preliminary<br>Part II - Appointment of Officers<br>Part III - National Council of OSH  |                       |
| 1030 - 1045 | 0.25        | MORNING TEA BREAK  |                       |
| 1045 - 1300 | 2.25        | Part IV - Duties of Employers and Self Employed Person<br>Part V - Duties of Designers, Manufacturers and Suppliers<br>Part VI - Duties of Employees |                       |
| 1300 - 1400 | 1.25        | LUNCH  |                       |
| 1400 - 1445 | 0.75        | Part VII - Safety and Health Organisation  |                       |
| 1445 - 1500 | 0.25        | Part VIII - NADOPOD  |                       |
| 1500 - 1515 | 0.25        | Part IX - Prohibition Against Use of Plant or Substance<br>Part X - ICOP   |                       |
| 1515 - 1530 | 0.25        | Part XI - Enforcement and Investigation  |                       |
| 1530 - 1545 | 0.25        | AFTERNOON TEA BREAK  |                       |
| 1545 - 1600 | 0.25        | Part XII - Liability for Offence<br>Part XIII - Appeal   |                       |
| 1600 - 1630 | 0.50        | Part XIV- Regulation<br>Part XV - Miscellaneous Penalties  |                       |
| 1630 - 1700 | 0.50        | Post Assessment and Summary  |                       |
|             | <b>7.00</b> | <b>END OF THE COURSE</b>   |                       |