



LEMBAGA PEPERIKSAAN KOMPETENSI KESELAMATAN DAN KESIHATAN PEKERJAAN

d/a Bahagian Peperiksaan dan Persijilan
National Institute of Occupational Safety and Health (NIOSH)
Lot 1, Jalan 15/1, Seksyen 15, 43650 Bandar Baru Bangi, Selangor D.E
Tel : 03-89113800 Emel : exam@niosh.com.my

NIOSH/06(S)/FORMAT/SHO/2019(01)

31^{hb} Julai 2019

Pusat Pengajar Kursus Pegawai Keselamatan dan Kesihatan (SHO)
(Senarai Edaran seperti di Lampiran 1)

Tuan,

MAKLUMAN PERUBAHAN FORMAT DAN SYARAT PEPERIKSAAN PEGAWAI KESELAMATAN DAN KESIHATAN PEKERJAAN (SHO)

Dengan segala hormatnya perkara di atas adalah dirujuk.

2. Adalah dimaklumkan bahawa Lembaga Peperiksaan Kompetensi Keselamatan dan Kesihatan Pekerja (LPKKKP) telah meluluskan format dan syarat peperiksaan Pegawai Keselamatan dan Kesihatan Pekerja (SHO) yang baharu.

3. Perubahan adalah seperti berikut:

NO.	PERKARA	BUTIRAN
1.	Syarat Menduduki Peperiksaan	<ul style="list-style-type: none">• Mempunyai sekurang-kurangnya SPM, MCE, SPVM ATAU sijil yang setaraf (minimum pangkat 3); ATAU• Mempunyai sekurang-kurangnya SPM (sijil terbuka) dengan syarat-syarat berikut:<ul style="list-style-type: none">• Lulus sekurang-kurangnya enam (6) subjek; DAN• Kepujian sekurang-kurangnya gred 6C dalam Bahasa Melayu, Bahasa Inggeris dan Matematik; DAN• Lulus sekurang-kurangnya satu (1) subjek dengan sekurang-kurangnya gred 8E untuk mata pelajaran sains atau fizik atau kimia atau biologi; DAN• Lulus lain-lain mata pelajaran dengan sekurang-kurangnya jumlah keseluruhan mata pelajaran berjumlah enam (6); ATAU• STPM dalam aliran Sains; ATAU• Sijil Kemahiran Malaysia Tahap 3; ATAU• Diploma Kolej Vokasional (Teknologi dan Teknikal); ATAU• Bagi kelayakan tertinggi, sekurang-kurangnya Diploma dalam apa-apa bidang yang diiktiraf oleh Agensi Kelayakan Malaysia (MQA) / Lembaga Akreditasi Negara (LAN)



KEMENTERIAN SUMBER MANUSIA

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NO.	PERKARA	BUTIRAN
2.	Format Peperiksaan Kertas 4	Bahagian 1 (WPA) Bahagian 2 (Persembahan) <ul style="list-style-type: none">• Peserta hanya perlu mengulang peperiksaan bagi bahagian yang GAGAL sahaja.• Bagi calon BARU, peserta perlu mengambil peperiksaan bagi kedua-dua bahagian 1 dan 2 serentak.

4. Format dan syarat peperiksaan SHO ini akan berkuatkuasa bermula 1 November 2019. Dilampirkan bersama format dan syarat tersebut untuk rujukan dan rekod tuan/puan.
5. Sekiranya tuan / puan mempunyai sebarang pertanyaan lanjut, mohon untuk menghubungi pengurus atau pegawai Bahagian Peperiksaan dan Persijilan NIOSH, Cik Siti Faranez bt Harun (siti.faranez@niosh.com.my) / Mohd Zaki Mohd Zain (mohd.zaki@niosh.com.my)

Sekian, terima kasih.

Yang benar

IR. HJ. MOHD HATTA BIN ZAKARIA

Pengerusi

Jawatankuasa Kompetensi SHO

Lembaga Peperiksaan Kompetensi Keselamatan dan Kesihatan Pekerjaan



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Lampiran 1

PERINGKAT SIJIL / EDOSH (Executive Diploma in Occupational Safety and Health)

1. Pengarah Eksekutif

Institut Keselamatan Dan Kesihatan Pekerjaan Negara (NIOSH)

Lot 1, Jalan 15/1, Seksyen 15
43650 Bandar Baru Bangi,
Selangor, Darul Ehsan
Tel : 03-89113800

2. FMM Institute

Wisma FMM, No. 3,
Persiaran Dagang, PJU 9,
Bandar Seri Damansara,
52200 Kuala Lumpur
Tel: 03-62867200

3. Construction And Industrial Safety Training Centre Sdn. Bhd. (CONSIST)

Ground Floor, Bangunan Pro-Centre,
Lot 330, Batu 8, Jln Ulu Kelang,
68000 Ampang, Selangor
Tel: 03-41089355

4. UMP Advanced Education Sdn Bhd

Karung Berkunci 12,
25000 Kuantan, Pahang
Tel: 09-5492658

5. ITS Management Sdn. Bhd

No 47-2, Jalan PPM 8,
Plaza Pandan, Malim Business Park,
75250 Balai Panjang, Melaka
Tel: 06-3350619

6. MIFFA Consultancy & Training Services Sdn. Bhd

Lorong 1, Jalan PBB 6,
Taman Perindustrian Batu Berendam,
75350 Melaka
Tel: 06-3362571

7. KLIA Training & Research Centre Sdn. Bhd

Kompleks KLIA Holdings,
Jalan KLIA 1/70, 64000 KLIA,
Selangor
Tel: 03-87835031



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8. Ranaco Marine Sdn. Bhd

PT 4568, Jalan Bengkel 1,
Kawasan Perindustrian Jaka II,
24000 Kemaman, Terengganu.
Tel: 09-8503160

9. Skill Solutions Sdn. Bhd

No. 7-1, Jalan Putra Mahkota 7/7b,
Pusat Bandar Putra Point,
Putra Heights,
47650 Subang Jaya,
Selangor
Tel: 03-51911236

10. Global Institute of Safety Management Sdn. Bhd. (GISM Sdn. Bhd.)

No 34 A Jalan Diplomatik 3/1,
Presint 15, W.P Putrajaya
Tel: 03-88903970

11. Cyberjaya Integrated Environmental, Safety and Health (CIESH)

No-20-4, Blok D, Jalan Atmosphere 8,
Pusat Perniagaan The Atmosphere,
43000 Seri Kembangan, Selangor.
Tel: 03-891206948

12. Pahang Skills Development Centre (PSDC)

Kampus PSDC,
Taman Perindustrian Semambu,
25350 Kuantan, Pahang
Tel: 09-5673200

13. NOSH Global Sdn. Bhd

1-18, First Floor De'Rendezvous,
Jalan Perda Selatan,
14000 Bukit Mertajam, Pulau Pinang.
Tel : 04-530 7426

14. Cerna Minda Sdn Bhd

No. 5-19-03A, Jalan Medan Pasar,
P8A Seksyen 9,
43650 Bandar Baru Bangi,
Selangor Darul Ehsan.
Tel: 03-89208772



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15. CIDB Holding Sdn Bhd

P.O Box No. 85, Level 22,
Manara Dato' Onn, Putra World Trade
Centre, No 45, Jalan Tun Ismail,
50480 Kuala Lumpur
Tel: 03-4042 8880

16. Septronic Skills Training Centre Sdn. Bhd

CH-6, Apt Buginvilla, Taman Bunga Raya,
Bukit Beruntung, 48300 Rawang, Selangor
Tel: 03- 6021 5993

17. Shenviro Hall Sdn Bhd

No. 117-2, Jalan PJU 1A/41,
NZX Comercial Center, Ara Damansara,
47301 Petaling jaya, Selangor

18. Akademi Profesional KOSAS

C1-1/2, Jalan Serai Wangi L 16 L,
Alam Avenue 2, Seksyen 16,
40200 Shah Alam, Selangor

19. OGTech Solutions Sdn Bhd

22, 1st Floor, jalan 4/12B, Seksyen 4,
43650 Bandar Baru Bangi,
Selangor

20. Unbox Resources Sdn Bhd

UTM Institute for Oil & Gas IFOG,
Blok N29a, Jalan Lengkuk Suria,
Universiti Teknologi Malaysia, 81310
UTM Skudai, Johor Darul Takzim



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JAWATANKUASA KOMPETENSI SHO

LEMBAGA PEPERIKSAAN KOMPETENSI KESELAMATAN DAN KESIHATAN PEKERJAAN

1. INTRODUCTION

The Occupational Safety and Health (Safety and Health Officer) Regulations 1997 which came into force on 22 August 1997 requires certain industries to employ a competent safety and health officer to resolve matters pertaining to the safety and health at their workplace.

The safety and health officer must comply with the requirements under this regulation, whereby a candidate must have completed a course of training in occupational safety and health and passed the examination conducted by NIOSH. Apart from that, the candidate must possess a minimum of 3 years working experience in occupational safety and health before the candidate can be registered with DOSH.

2. OBJECTIVE

The objective of this document is to explain the current requirement and structure of the Safety and Health Officer Examination conducted by NIOSH.

3. ENTRY REQUIREMENT

3.1. To be eligible to sit for the safety and health officer examination with NIOSH, the candidate must have successfully completed the Safety and Health Officer (SHO) course conducted by NIOSH or any other training provider approved by DOSH, **AND**

3.2. Possess at least an SPM, MCE, SPVM OR equivalent certificate (minimum 3rd grade); **OR**

3.3. Possess at least SPM (open certificate) with the following conditions:

3.3.1. Sit for at least six (6) subjects; **AND**

3.3.2. Obtain at least grade 6C in Bahasa Melayu and English and Mathematic; **AND**

3.3.3. Pass at least one (1) subject with at least grade 8E for subjects science or physics or chemistry or biology; **AND**

3.3.4. Pass other subjects such that the total number of subjects is at least six (6); **OR**



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- 3.4. STPM in Science stream ; **OR**
- 3.5. Malaysian Skills Certificate Level 3 (*Sijil Kemahiran Malaysia Tahap 3*); **OR**
- 3.6. Diploma in Vocational College (Technologies and Technical) ; **OR**
- 3.7. For highest qualification, have at least a diploma in any field recognized by Malaysian Qualifications Agency (MQA) / National Accreditation Board (LAN)

4. EXAMINATION FORMAT AND MARKING SCHEME

- 4.1. All questions are presented in Bahasa Melayu and English.
- 4.2. The format and marking scheme for the examination as follows:

Paper	Module	Part	Type of question	Passing Percentage	Number of question	Requirement	Duration	Fees
1	I & II	A	Objective (Multiple Choice Answers) (20%)	50%	20 questions	Answer all questions	30 minutes	RM250
			Short answer (20%)		10 questions	Answer all questions	30 minutes	
		B	Essay (60%)		6 questions Answer questions 1 & 2 (compulsory) and Answer any 2 questions from questions 3,4,5 & 6	Answer 4 questions only	2 hours	



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Paper	Module	Part	Type of question	Passing Percentage	Number of question	Requirement	Duration	Fees
2	III & IV	A	Objective (Multiple Choice Answers (20%))	50%	20 questions	Answer all questions	30 minutes	RM250
			Short answer (20%)		10 questions	Answer all questions	30 minutes	
		B	Essay (60%)		6 questions Answer questions 1 & 2 (compulsory) and Answer any 2 questions from questions 3,4,5 & 6	Answer 4 questions only	2 hours	
3	All Modules		Practical (Skill Station) (100%)	(55%)	10 questions	Answer all questions	1 Hour	RM150
4	All Modules	1	Workplace Assignment (WPA) (100%)	(55%)	1 assignment	-	6 weeks	RM100
		2	Oral Presentation (100%)	(55%)	presentation		10 minutes	RM200
					question and answer session		20 minutes	

NOTES FOR PAPER 4:

***New candidate must sit for both part (WPA & Oral)**



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****Candidates must pass both part (1 and 2) in order to pass paper 4. Repeat only for failed part.**

5. CERTIFICATION

- 5.1. Safety And Health Officer qualification certificate will be awarded by NIOSH to a candidate who has passed the Safety and Health Officer examination.

6. TERMS AND CONDITIONS

- 6.1. Once the candidate satisfies the entry requirement, the candidate must complete the required examination within 2 years starting from the date of the first examination.
- 6.2. A candidate may re-sit a maximum of **FOUR (4)** times for each part of the examination within 2 years starting from the date of the first examination. If the candidate fails after the fifth attempt within the specified period, the candidate must re-enroll for the whole course and re-register as a fresh candidate for the examination.
- 6.3. Candidates may take any of the papers within 2 years.

Approved By:

Lembaga Peperiksaan Kompetensi Keselamatan dan Kesihatan Pekerjaan (LPKKKP)

Refer MoM LPKKKP bil. 3 session 2018-2019 dated 26th June 2019